



Mentor Volunteer Description

Purpose: To serve as a mentor/coach to Leadership U (LU) students helping them develop their leadership skills as they collaborate to design and implement community service projects.

Qualities/Qualifications of an LU Mentor

- Enthusiasm for working with teenagers (high school aged)
- Knowledge of project management, group dynamics and goal setting.
- Commitment and presence during the group's activity.
- All mentors undergo a criminal history background check and are fingerprinted.
- **Location:** FYI Fingerprint | 3696 Park Ave Unit 103, Ellicott City, MD 21043

Role of the Mentor

- Serve as a mentor/coach during team meetings to help students develop skills for success.
- Encourage and guide students as they become self-directed in their collaboration with peers.
- facilitate the team's project research, design and implementation process including assisting students in brainstorming ideas, establishing milestones, and following timelines.
- Facilitate connections to the Howard County community.
- Coach students in development of final presentation for graduation
- Ensure all students stay involved with the service project.
- Coordinate with program director to conduct a parent information session.
- Collaborate with program director/program assistant to follow up with parents as needed.
- Help program director/program assistant with group/team management.
- Provide ongoing feedback to mentor lead, co-chairs, and program director.

Time Commitment & Key Dates

- Mentors' Orientation/Meeting – July 12, 2023
- Summer Week Team Kickoff Meeting – Friday, August 4
- Team Meetings (9 sessions | August – December | Sunday afternoons from 2:00 - 4:30 pm
- **Location:** Miller Branch Library (MB) - 9421 Frederick Rd, Ellicott City, MD 21042; except for 8/27 which will be held at the Central Branch Library -

Aug 13th	Aug 27th	Sept 10th	Sept 17th	Oct 8th	Oct 22nd	Nov 5th	Nov 19th
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- Meet the Mentor Parent Meeting – Oct 8
- 3D-HC – Oct 20th -| 10:00 am – 12:00 pm & 12:00 – 2:00 pm (no school for HCPSS students; not mandatory)
- Graduation Rehearsal - Sunday, Dec 3rd | 2:00 - 4:30 pm
- Location: The Meeting House - 5885 Robert Oliver Pl, Columbia, MD 21045
- Graduation Dinner/Presentations - Wednesday, Dec 6th | 5:00 – 9:00 pm
- Location: The Meeting House

Next Steps:

1. Submit resume and reference.
2. Participate in interview with the Leadership Howard County Program Director and Steering Committee Chairperson
3. Fulfill background check requirements.

Contact: [Emily McCoy Bish](#), Program Coordinator| Leadership Howard County | 410-730-4474